

BY-LAWS OF THE
8TH INFANTRY ILLINOIS NATIONAL GUARD ASSOCIATION

ARTICLE I – NAME

The name of this organization is “8th Infantry Illinois National Guard Association,” hereinafter referred to as the “8th Infantry Illinois” or “the Organization,” incorporated under the “General Not for Profit Corporation Act” of the State of Illinois.

ARTICLE II – PURPOSES AND POWERS

Section 1. The purposes of the 8th Infantry Illinois:

- a. To preserve the principles of group solidarity, camaraderie, military excellence and integrity exemplified by the 8th Infantry Illinois.
- b. To establish the association as a recognized force in being in the community, ultimately to be recognized as a creative entity.
- c. To develop and foster fraternal relations with civic leaders in business and government, and military units in the area, through close cooperation and coordination.
- d. To support and promote such activities and organizations beneficial to the 8th Infantry Illinois, and to engage in charitable, educational, benevolent, civic, and patriotic activities promoting such purposes.
- e. To establish and maintain honor and respect for 8th Infantry Illinois.

Section 2. Powers

The 8th Infantry Illinois shall have all of the powers necessary, incident or appropriate to the furtherance of its purposes, and the matters set forth in these by-laws, including, but not limited to:

- a. The receipt and collection of dues and acceptance of funds and contributions to the 8th Infantry. The 8th Infantry Illinois shall have the power to assess members of an amount of money necessary to defray expenses, based on estimated costs of activities.
- b. The management, investment and reinvestment of funds, sale, lease, management, or encumbrance of any property of the 8th Infantry Illinois and the sale, conveyance, or mortgage thereof, when necessary or required.
- c. The execution of any and all contracts or documents necessary or incident to any of the powers of the 8th Infantry Illinois and the performance, execution, cancellation, or rescission of the same.
- d. The expenditure of funds or donations to deserving members or their dependents as the Officers may deem necessary and proper when such members or their dependents are ill, incapacitated, or in need of aid.
- e. The selection of its officers and committee members and to suspend said officers or committee members or remove them for valid cause.
- f. The power to discipline or expel members for valid cause and in accordance with its bylaws.
- g. The power to delegate authority, within legal limits, to officers and committee members.

ARTICLE III – MEMBERSHIP

Section 1. “Active or regular membership shall consist of all United States military personnel Active or Inactive and persons who were formerly assigned to duty with the 8th Infantry Illinois, and those military units of which the 8th Infantry Illinois was the parent organization, namely:”
[June 2005]

8th INF ING
184th FA REGT – Fort Custer, Mich AUS
930th FA BN – Camp Butner, NC
931st FA BN – Camp Forest, TN
1699th (C) ENGR BN, ETP 1st Army
1698th (C) ENGR BN, ETP 1st Army
795th TD (Tank Destroyer) BN, ETO 3RD Army
92nd INF DIV, (ETO) 5th ARMY
93rd INF DIV (Pacific)
178th Battle Group, Illinois National Guard
178th Regimental Combat Team – Illinois National Guard
178th INF BN, Illinois National Guard
184th FA BN, Illinois National Guard

Application for membership shall be selected on recommendations of a membership committee, or substantial evidence of membership of or organizations succeeding the 8th Infantry Illinois.

Section 2. Classification of Members.

Members of the 8th Infantry Illinois shall be classified as follows:

- a. Active or Regular Member – Upon payment of the prescribed annual dues, an active or regular membership will be issued to any commissioned officer, warrant officer, non-commissioned officer, or any enlisted person, active, inactive, or retired of the military units listed in Section 1 of this Article III.[10Jun01]
- b. Associate Member – Persons who meet the basic assessment and are veterans members of any military organization and is not able to attend schedule meetings, however is not limited, if circumstances should change. An Associate Member shall not have voting rights and cannot hold elective office. [25Feb01]
- c. Honorary Member – Persons who are not assessed any financial contribution or activities and are not required to attend scheduled meetings. An Honorary Member shall have all rights and privileges of other good standing members. The Officers of the 8th Infantry Illinois has the power to confer honorary membership upon any person who has rendered outstanding military or civil service to the United States.
- d. Emeritus Member – Persons who hold membership in the 8th Infantry Illinois and are exempt from dues and assessments and have all the rights and privileges of other good standing 8th Infantry Illinois members. In attainment of Emeritus status, the Membership Committee shall consider factors such as:

The attainment of age 75
Official retired from active military service
Have at least ten years of good membership
Have optimum leadership and a lasting place of prominence as an officer, chairperson, or regular member

Section 3. Application for membership.

Upon payment of the prescribed annual dues, an active or regular membership will be issued to any commissioned officer, warrant officer, non-commissioned officer, or any enlisted person, active, inactive, or retired of the military units listed in Section 1 of this Article III. [10Jun01]

Application for membership, except for Honorary Membership, shall be in writing, to include the applicant's name, place of residence, age, SSAN, rank/grade, organization of assignment at time of retirement, date of retirement, whether the applicant is or has ever been a member of the Communist Party or any subversive organization, and any other information required by the Membership Committee.

Section 4. Certificate (Membership Card).

An appropriate certificate (membership card) shall be issued to each individual member.

All members have equal rights and privileges, except those Honorary members may not vote or hold office unless they are otherwise qualified to become active members. [25Feb01]

Section 5. Membership Dues.

Each Active/Regular Member and Associate Member shall be assessed annual dues of \$30.00. Annual dues are due and payable at the beginning of each calendar year (1 January). An active membership is valid only for the current calendar year terminates at 2400 hours on 31 December of each year, unless dues for renewal of membership are received in a timely manner.

All dues are for the current calendar year and are not pro-rated. New members joining the Organization in the months of November and December will pay dues for the upcoming calendar year beginning in January.

Section 6. Rejection and/or Termination.

- a. The Organization may by majority vote, and the return of any current dues:
 - (1) Reject any application for membership or
 - (2) After extending to the member concerned a reasonable opportunity to present evidence on his or her behalf, terminate any membership.
- b. Membership is automatically terminated by:
 - (1) Death
 - (2) Resignation or
 - (3) Failure or refusal to pay prescribed dues or an assessment.
- c. An Active membership is valid for the current calendar year and terminates at 2400 hours on 31 December of each year, unless dues for renewal of membership are received prior to that time.

ARTICLE IV – OFFICERS

Section 1. Designation.

The Officers of the 8th Infantry Illinois are:

- a. President (Chairman of the Board of Directors)
- b. Vice President
- c. Executive Secretary (Secretary to the Board of Directors)
- d. Assistant to the Executive Secretary
- e. Treasurer-Financial Secretary (Chairman of Membership Committee)[June05]
- f. Sergeant-at-Arms
- g. Chairman of Military Affairs (Liaison to ILARNG)
- h. Chaplain (Member of Sick & Welfare Committee)
- i. Association Auditor (Chairman of the Finance Committee)
- j. Parliamentarian (Chairman of ByLaws Committee)

Section 2. Qualifications.

Any Active or Regular member of the 8th Infantry Illinois shall be eligible to hold any of the above listed offices. Associate and Honorary members are not eligible to hold office unless such member is otherwise qualified to become an Active member.

- a. Officers shall be elected to serve for a period of two year(s), or until those succeeding them have been elected and able to serve.
- b. Selection – Members may be nominated from the floor by the assembly and by a Nominating Committee. Endorsing statements of nominated members shall not exceed three (3) minutes.
- c. A nominated member is elected when he receives a majority of the legal votes. [June 2005]

Section 3. Duties of Officers

- a. President
The President shall:
 - 1. Be Chairman of the Board of Directors.
 - 2. Be a member ex-officio of all committees.
 - 3. Be the presiding officer, representative of the entire assembly.
 - 4. Exercise supervision over the association and all its activities.
 - 5. Represent and speak for the association to other organizations and to the public.
 - 6. Appoint committees to perform specific tasks and terminate a committee after its final report is disposed of (i.e. Ad Hoc Committee).
 - 7. Sign letters or documents necessary to carry out the will of the association.
- b. Vice President
The Vice President shall:
 - 1. Act as Assistant to the President
 - 2. Assume the duties of the President in case of the absence of the President.
 - 3. Takes the place of the presiding officer whenever it is necessary for the presiding officer to leave the chair.
 - 4. Directs and coordinates the activities of appointed committees.

c. Executive Secretary

The Secretary shall:

1. Be Secretary to the Board of Directors
2. Be the chief administrative assistant to the president.
3. Take careful and precise notes and prepare the minutes of each meeting.
4. Enter, maintain and preserve the minutes of each meeting in the official minute book of the association.
5. Prepare and maintain a correct and current roster of members of the association, and an attendance record of each meeting.
6. Shall bring the following records to each meeting:
 - The official minutes book
 - The official roster of members
 - A current copy of the bylaws and other rules
 - A list of all committees
 - A copy of the parliamentary authority adopted by the association
7. Maintain custody of and preserve all records, reports and documents except those assigned to the custody of others.
8. Prepare and send notices of meetings and proposals when required.
9. Authenticate official documents by his signature.
10. Maintain an official file and record of official correspondence of the association.
11. Provide the presiding officer with the exact wording of a motion pending, or a motion previously passed.
12. Prepare an agenda for each meeting, listing specific items under each division of the order of business that the officers plan to present to a meeting. [June 2005]

d. Assistant to the Executive Secretary

The Assistant to the Executive Secretary shall assist the secretary in the performance of the above duties. The Executive Secretary shall assign duties to the Assistant as required to fulfill the obligations of this office.

e. Financial Secretary/Treasurer

The Financial Secretary/Treasurer shall be a member of the Board of Directors, and shall have custody of and maintain the following records:

1. Membership dues receipt collection book.
2. Vouchers and receipts of all expenditures.
3. Banking Records: CheckBook; Canceled Checks; Bank Statements; and Official correspondence relating to finance.
4. He shall be the responsible officer for the collection, safekeeping and expenditure of Organization funds.
5. He shall deposit all funds in a Financial Institution, and maintain a record of the source and amount of all monies received.
6. Under the direction of the President, and in coordination with the Executive Secretary, prepare an estimate of collections and expenditures as a basis for preparing a normal operating budget for report to and adoption by the membership.
7. He shall secure cost estimates of operational expenses from committees for evaluation and adjustment of overall budgetary requirements for report to an adoption by the membership. The Financial Secretary/Treasurer after each meeting will submit to the Finance Committee a report of money or monies collected, and the money or monies for deposit in the Financial Institution or Institutions that have custody of the 8th Infantry Illinois funds.
8. The Financial Secretary/Treasurer shall be prepared to give a summary report of financial status to members at each meeting, if called on, of the following:
 - Amount of monies received and the source.
 - Expenditures paid and those pending.
 - Money on deposit in bank.

Financial Secretary/Treasurer (continued):

9. The Treasurer shall have all the financial records, in his custody, for annual audit when requested.

Checks prepared for payment of authorized expenditures shall be signed by the Financial Secretary/Treasurer and countersigned by the President.

A blanket bond shall be secured covering all members and groups who have access to organization funds.

f. Sergeant-at-Arms

The Sergeant-at-Arms shall:

1. Be responsible to and for assisting the presiding officer in maintain order and decorum at meetings, and works under the direction of the presiding officer.
2. Provide for the comfort and convenience of the assembly.
3. Custody of the meeting attendance (sign in sheets).
4. Submit attendance sheets to Secretary for administrative purposes, after which he retains sheets in a permanent file for one year.
5. Meet and receive visitors at the entrance to the meeting room and advise the presiding officer.
6. Check the dues card of each member, as a requirement for being in attendance at the beginning of each meeting.
7. Member who does not have a current dues card, will be asked to visit the Treasurer Station and become current and solvent by paying the amount due to keep membership legal and bona fide.
8. In the event that a member is unable to become current, said member will advise treasurer of a date membership will be current on or before the next regular meeting.

g. Chairman of Veteran Affairs

The Chairman of Veteran Affairs shall:

1. Act as Liaison between all active Reserve and National Guard units.
2. Maintain contact with the Veteran's Administration (local and national) in order to keep abreast of all Veterans' rights and the procedures to follow in assisting Veterans in filing claims or seeking medical care and/or insurance.
3. Collect and disseminate all information received from the Veteran's Administration Officer (local and national), as well as from the VA Hospital.
4. Distribute pertinent information received from the VA and the VA Hospital as well as insurance information to all members of the 8th Infantry Illinois.

h. Chaplain

The Chaplain shall:

1. Provide advice and guidance in preserving a Christian and moral tone of the association in its activities.
2. Advise and make recommendations to the President concerning suitable and appropriate action for deceased members.

i. Association Auditor

The Association Auditor shall:

1. Be Chairman of the Finance Committee.
2. Audit the financial records of the Organization on a yearly basis at the end of each fiscal year of the Organization.
3. Have access to the financial records of the Organization being kept by the Financial Secretary/Treasurer and the Finance Committee.
4. Report to the Board of Directors any discrepancies or questionable financial practices.
5. Assure that financial holdings are in accordance with the General Not for Profit Corporation Act of the state of Illinois.

j. Parliamentarian

The Parliamentarian shall:

1. By Chairman of the Bylaws Committee.
2. Assist the President or presiding officer in matter and situations involving all aspects of parliamentary procedure.
3. Furnish impartial opinions regarding parliamentary procedure to the assembly.

IMPLIED POWERS OF OFFICERS – In addition to the powers indicated by their assigned duties, Officers have the implied power to do whatever is necessary to accomplish their assigned duties and carry out the function of their respective officers, so long as they use reasonable care and discretion.

ARTICLE V – COMMITTEES

Section 1. The President shall appoint the Chairman of the Standing Committees, not otherwise designated by virtue of Office held. The President shall establish such temporary committees as from time to time he sees fit. Tasks required to be performed may be accomplished by the judicious use of the several type committees but only when use is required. Whenever possible, persons shall be appointed to committees according to their professions, trades or inherent talents, consistent with the type tasks to be performed. The President will dictate the duties of said standing committees. The chairman of each committee will submit progress reports periodically to the President. Said reports will include results, conclusions and recommendations to the organization upon completion of each assignment. Final report will be written and presented to the Secretary for file in official record book reserved for committee reports.

Section 2. The President shall be an ex-officio member of all committees.

Section 3. The following Standing Committees are hereby established:

- a. Board of Directors
- b. Finance Committee
- c. Nominating & Election Committee
- d. Sick and Welfare Committee
- e. Scholarship Committee
- f. Bylaws Committee

a. Board of Directors

The Chairman of the Board of Directors shall be the President of the Organization, and the Executive Secretary shall act as Secretary to the Board of Directors. The Financial Secretary/Treasurer shall be a member of the Board of Directors. Three (3) additional Board members shall be elected by the membership. The Chairman may appoint additional officers or committee chairmen to the Board by virtue of the position held.

The Board of Directors is delegated the duty and power of acting for the membership in the intervals between meetings, except that certain powers are vested exclusively in the members and the membership can overrule the Board. The final authority of the Organization remains in its “members assembled.” Any action of the Board of Directors can be rescinded or modified by the membership, except when the matter has been specifically delegated to the Board in the bylaws or when the matter acted on no longer remains within the control of the Organization.

All members of the Board of Directors share in a joint and collective authority, which exists and can be exercised only when the group is in session. Members of the Board have no greater authority than any other members of the Organization except when the Board is meeting.

The Board of Directors has the inherent power to appoint an Executive Committee from its own membership. Such committee shall be made up of the President and two or three other officers. Such committee is delegated the power to act for the Board, within limitations, when the Board is not meeting.

b. Finance Committee

The Finance Committee will be organized as follows: Chairman, Recorder, and two Members. The Chairman of the Finance Committee shall be the Association Auditor and will be in good sound financial standing within the 8th Infantry Illinois. The terms of election to the Finance Committee and the terms of service and responsibility will be staggered as follows:

- (1) One (1) member will be elected to a period of three (3) calendar years.
- (2) One (1) member will be elected to a period of two (2) calendar years.
- (3) One (1) member will be elected to a period of one (1) calendar year.

The member whose term of membership is for a period of three (3) years will not be re-nominated or re-elected to the Finance Committee until said member has been retired from said duly elected tenure for a period of one (1) year.

The member whose term of membership is for a period of one (1) year can be re-nominated and re-elected to the Finance Committee after serving said one (1) calendar year or can be nominated and re-elected to either of the aforesaid terms when a vacancy occurs [i.e., if either the term of office for two (2) or three (3) years should become vacant]. After completing either of the aforesaid terms in office said member will be retired from this committee for a period of at least one (1) year. In the event said member does not aspire to either the two (2) or three (3) year vacancy, then said member can be re-nominated and re-elected to the one (1) calendar year term after which such member will be retired from this committee for a period of at least one (1) calendar year.

Duties

The Finance Committee will make two Financial Status Reports to the Organization, each year during the months of March and October giving a realistic picture of the Financial Posture of the Association and any contemplated proposals or plans involving the finances of the Association. It will be the duty of the Finance Committee, in consultation with the Treasurer-Financial Secretary and the Association Auditor, to prepare an annual budget for the operation of the 8th Infantry Illinois using the Budgetary Suggestions as recommended in the Budgetary Format included herein.

When a Committee is assigned a task where funds of the Eight Infantry Illinois National Guard are authorized by the assembled members and before any funds can be committed, the Chairman of such committee involved will submit a financial breakdown of expenditures to the Finance Committee to be studied and scrutinized and budgeted. This budget will include all sales of tickets in the event any are to be sold and the amount of money or monies to be expended from the Treasurer and how will such expended funds be replaced to the treasurer's account. This budget will cover the expenditures of all funds, as well as all monies collected.

All requests for expenditures of funds for any reason will be submitted to the Finance Committee with vouchers as well as bills to be approved or disapproved by the Finance Committee prior to being submitted to the Treasurer/Financial Secretary for payment.

No member of the 8th Infantry Illinois will submit any bills, vouchers or request for funds to the Treasurer/Financial Secretary without first submitting same to the Finance Committee Chairman for approval or disapproval. After approval the Finance Committee Chairman will submit the bill or bills as well as vouchers to the Treasurer/Financial Secretary for payment.

The Treasurer/Financial Secretary after each meeting will submit to the Finance Committee a report of money or monies collected, and the money or monies for deposit in the Financial Institution or Institutions that have custody of the 8th Infantry Illinois funds.

EMERGENCY EXPENDITURES:

In the event that it becomes necessary to use funds of the 8th Infantry Illinois without approval of the full membership assembled and use of such funds, it will be that of an emergency nature. The request for such funds will be made to the President of the 8th Infantry Illinois, or in the absence for any reason of the President, the President's successor or the Vice President, if acting in official capacity as presiding officer by the Committee Chairman of such committee effected or by the Chairman of the Ad-Hoc Committee effected in requesting such Emergency Funds to be used for such project that are in being for the welfare, entertainment, or well being of the association. The President, or successor or the Vice President will alert the Treasurer of the emergency request. After the committee has acted upon this request the Chairman of the Finance Committee will inform the president of the results and if acted upon with approval will submit such request with voucher and bill or bills to the Treasurer for payment (NOT TO EXCEED \$125.00 U.S. CURRENCY).

The membership at the next regular meeting will be apprised of the action of the Finance Committee in this request of emergency funds. The President or presiding officer will call upon the Chairman of the Finance Committee to make this report. The Chairman of the Finance Committee will present a typewritten copy to the President and Secretary for permanent record file.

IT IS THE RESPONSIBILITY OF THE FINANCE COMMITTEE TO SERVE AS "FINANCE WATCH-DOGS" OF THE 8TH INFANTRY ILLINOIS.

The Budget as outlined above, as well as any request for emergency, funds is in accordance with the established financial procedures for reporting as promulgated for the Finance Committee. During the semi-annual and annual report to the 8th Infantry Illinois, the Chairman of the Finance Committee will render his report to the Committee in typewritten copies. Such reports and copies thereof will be given to each of the following: the President, the Secretary, and the Chairman of each Standing Committee.

Every member of the 8th Infantry Illinois will be made aware of the existence and responsibility of the Finance Committee.

c. Nominating and Election Committee

- Primary task shall be the formal presentation of candidates to the assembly.
- Use of nominating committee is not intended to prevent or discourage the method of securing nominations from the floor.
- At least four (4) members will comprise the nominating committee. The presiding officer other than the President (who will vacate the chair for this purpose) will appoint two (2) members: one (1) chairman, and one (1) member. The assembly will choose two (2) members by nominations from the floor.
- The Committee will, after careful and deliberate study of the leadership requirements of the association, submit its report, stating the names of the nominees, their experience and qualifications and further reasons the committee feels the candidates recommended can best meet the needs of the association.
- The Committee shall provide an accurate count of votes and report of same.

d. Sick and Welfare Committee

This Committee will consist of three (3) members who will serve for a term of three (3) years. The members will be Chairman, Secretary, and Member. The Chaplain is a member of the Sick and Welfare Committee, ex officio.

The Sick and Welfare Committee will be a funded committee. The Chairman will receive a sum of \$150.00 from the Treasurer on a yearly basis to maintain said sum. Each member will contribute the sum of

\$0.25 a month (\$3.00 per year) to this fund. A separate record of these funds will be maintained by the Treasurer and deposited into the bank along with the 8th Infantry Illinois' dues. The sum of \$3.00 will be taken from yearly dues of \$30.00 to support this fund. The remaining \$27.00 of dues collected goes to the general funds of the Organization.

This Committee will heed the needs of members during catastrophic moments of sickness and stress. It will serve the members when sickness or bereavement becomes apparent through notice or first hand knowledge. The Committee Chairman will contact the member and arrange a visit. The appropriate care or correspondence will be sent to the member along with fruit or flowers. The same procedure is followed regarding the spouse of a member.

The Chairman of the Sick and Welfare Committee will keep a roster of the members and the names of spouses showing addresses and telephone numbers.

e. Scholarship Committee

The Scholarship Committee shall:

- (1) Be composed a Chairman and three (3) additional members.
- (2) Be responsible for the annual Scholarship Awards Program.
- (3) Have the authority to raise funds to be awarded. Such funds shall be placed in the care of the Financial Secretary/Treasurer for deposit in the Organization's account.
- (4) Keep separate financial records showing amounts collected for the Scholarship fund. Such collected amounts shall be matched dollar-for-dollar by the Organization for distribution as Scholarship Award(s).
- (5) Have authority to determine eligibility requirements and selection criteria for Scholarship Awards.
- (6) Shall make applications available during the spring to all active members. An Active member must recommend all candidates for Scholarship Awards.
- (7) Collect applications from Active members prior to the application deadline. Application deadlines will coincide with end of the academic school year, usually 30 June.
- (8) Determine which candidates are eligible and shall receive Scholarship Awards.
- (9) Will present Scholarship Awards annually, normally at a ceremony following the Bud Billiken Day Parade

f. Bylaws Committee

The Bylaws Committee shall consist of that number of members of the 8th Infantry Illinois appointed by the President to serve at his preference.

The Bylaws Committee shall:

- (1) Study the Bylaws of the 8th Infantry Illinois with a view toward their improvement.
- (2) Prepare Bylaws or other rules to govern this Organization consistent with its stated purposes, and conforming to the common parliamentary law (Roberts Rules of Order) and charter issued by the State of Illinois.
- (2) Accept and review proposed changes from the membership
- (3) Draft proposed changes to the bylaws and make recommendation regarding their adoption.

g. Membership Committee

The Membership Committee shall consist of the Chairman and that number of members of the 8th Infantry Illinois appointed by the President to serve at his preference.

The Membership Committee shall:

1. Secure attendance (sign in sheet) form from Sgt.-at-arms, transpose information of members attending Meetings to official attendance record and return (sign in sheet) to custody of Sergeant-at-Arms.
2. Prepare and maintain current list of members and call the roll when directed by the presiding officer.
[June 2005]

Section 4. Annual and Special Committees

The President shall appoint the Chairman of any Annual and/or Special Committee as may be established from time to time, and the President shall establish such temporary committees as from time to time he sees fit (i.e., Bud Billiken Parade Day Committee; Annual Conference (Dinner Dance) Committee, etc.). Any tasks required to be performed by the Organization may be accomplished by the judicious use of the several types of temporary committees, but only when use is required.

ARTICLE VI – MEETINGS AND CONFERENCES

Section 1. Monthly Meetings.

The 8th Infantry Illinois shall meet monthly according to the schedule published 1 October of each year. The monthly meetings shall coincide with MUTA-4 schedules of the 1/178 INF BN or the 122 FA BN and shall be held at the Jones Armory on Sundays from 1400 hours and lasting for not longer than two (2) hours, to adjourn not later than 1600 hours. The President shall have the authority to cancel, postpone, or reschedule any schedule meeting by notifying the membership at least thirty (30) days prior to such scheduled meeting.

Section 2. Annual Conference (Dinner Dance).

The Annual Conference of the 8th Infantry Illinois shall be convened annually, to be held in the second calendar quarter (April, May, June) of each year. So far as it is practicable, the site of the Conference will be changed annually so as to afford geographic meetings throughout the City.

Section 3. Special Conference.

A Special Conference may be convened when required on call of the Board of Directors.

ARTICLE VII –QUORUM AND VOTE

Section 1. Monthly Meetings.

A quorum shall be defined as the number of members required to be present to conduct business legally at a regular schedule meeting, and shall exist at any meeting when twenty-five percent (25%) of the Active Members are present and eligible to vote.

Section 2. Proposals

Whenever a quorum is present at any meeting, the majority of those present and voting shall be sufficient to pass or defeat any measure or proposal.

Section 3. Minimum Votes Required

The minimum number of votes required to approve a motion or elect a candidate shall be defined as the majority of the legal votes cast.

Section 4. Election Committee

Use of the Election Committee and the ballot shall be used for the purpose of electing candidates.

Section 5. Election System

The double election system shall be used: a primary election and a final election.

ARTICLE VIII – ORDER OF BUSINESS

The following sequence will be followed to conduct business at meetings of the 8th Infantry Illinois:

- Call to Order
- Prayer
- Roll Call
- Reading, correction, approval, or other disposition of minutes of previous meeting
- Reports of Officers
- Reports of Standing Committees
- Reports of Other Committees
- Unfinished Business Discussion
- New Business Discussion
- Announcements
- Adjournment

ARTICLE IX – PARLIAMENTARY AUTHORITY

The current edition of Sturgis Standard Code of Parliamentary Procedure governs the 8th Infantry Illinois in all parliamentary situations not provided for in the law, its charter, and these bylaws or adopted rules. [25Feb01]

ARTICLE X – AMENDMENTS

Section 1. These bylaws may be amended at a regular or special meeting of the membership by a majority vote of all of the members present and voting. An amendment may be proposed by any member and shall be submitted to the Bylaws Committee of the 8th Infantry. The Bylaws Committee shall, after review and discussion, render a report on such proposed amendment to the membership at the next regular meeting when the membership shall vote on said amendment.

Section 2. Effective Date. Unless otherwise provided, an amendment of the Constitution shall be effective upon adjournment of the meeting at which said amendment is adopted.